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The Canadian Association of Extension and Summer School (CADESS) lists in its Directory of Personnel, the Canadian universities giving extension and summer school services, and the subject areas or divisions covered. Included also is information concerning the interests the organization is intended to serve, the objectives as stated in the Constitution, the management of the affairs of CADESS, and the origin and objectives of the trust fund. (nl)

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

DIRECTORY OF PERSONNEL

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CANADIAN ASSOCIATION OF DEPARTMENTS OF EXTENSION AND SUMMER SCHOOL

•

NOVEMBER 1968

ANNUAIRE DU PERSONNEL

•

ASSOCIATION DES SERVICES D'EDUCATION DES ADULTES ET ECOLE D'ETE DES UNIVERSITES DU CANADA

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NOVEMBRE 1968

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DIRECTORY OF PERSONNEL

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CANADIAN ASSOCIATION OF DEPARTMENTS OF EXTENSION AND SUMMER SCHOOL

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ANNUAIRE DU PERSONNEL

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ASSOCIATION DES SERVICES D'EDUCATION DES ADULTES ET ECOLE D'ETE DES UNIVERSITES DU CANADA

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ASSOCIATION DES SERVICES D'EDUCATION DES ADULTES

ET ECOLES D'ETE DES UNIVERSITES DU CANADA

Au service de tous ceux qui travaillent, au niveau universitaire, dans des services d'éducation permanente ou dans des écoles d'été.

Fondée en 1954, CADESS a depuis tenu régulièrement une assemblée annuelle de ses membres. Ces assemblées furent tenues, à l'origine, dans le cadre du Congrès des sociétés savantes, puis, plus récemment, en étroite collaboration avec l'Association des Universités et Collèges du Canada dont CADESS est membre associé.

Les buts de CADESS sont définis comme suit dans la constitution; l'Association:

a) S'intéresse aux responsabilités universitaires en éducation permanente, qu'il s'agisse de cours menant à un grade ou non.
b) Sert de lieu de rencontre et de discussion, au plan régional comme au plan national, pour tout ce qui touche à l'éducation permanente dans les universités.
c) Agit comme représentant au Canada et à l'étranger du mouvement d'éducation permanente dans les universités.
d) Encourage le maintien et le développement dans les universités et collèges du Canada de programmes en vue de diplômes et de grades.
e) Encourage la formation du personnel des services d'éducation permanente des universités par la formation au travail et par des études universitaires. Elle encourage également la formation du personnel éventuel de ces services.
f) Stimule et conduit de la recherche sur les activités des universités dans le domaine de l'éducation permanente.
g) Assure des contacts étroits avec tous les groupes et associations, au Canada et à l'étranger, qui s'occupent d'éducation permanente.

Appartiennent à CADESS, sur une base volontaire, les institutions, membres en règle de l'AUCC, qui s'intéressent à l'éducation permanente et aux cours d'été. En 1967-68, CADESS comptait quarante et un institutions membres. La cotisation annuelle est fixée proportionnellement à la participation de l'institution à l'AUCC, avec un minimum de $50.00.

CANADIAN ASSOCIATION OF DEPARTMENTS OF EXTENSION AND SUMMER SCHOOLS

An organization created to serve the interests of those involved in university extension and summer school activity.

CADESS was formed in 1954 and has met annually since that time, originally with the Learned Societies but latterly in closer affiliation with the Association of Universities and Colleges of Canada, of which CADESS is an Associated organization.

The objectives of CADESS, as stated in the Constitution, are as follow:

a) The Association shall be concerned with the university's responsibility in credit and non-credit extension programs.

b) It shall provide a national and regional forum for the discussion of matters relating to university extension.

c) It shall represent university extension in Canada and internationally.

d) It shall encourage the maintenance and development of diploma and degree programs in extension and adult education in Canadian universities and colleges.

e) It shall promote in-service and graduate training of existing and potential university extension staff.

f) It shall encourage and conduct studies related to university extension activities.

g) It shall maintain active liaison with other groups and associations in Canada and elsewhere which are concerned with adult education.

The membership of CADESS is made up of those institutions in good standing with AUCC which are interested in extension and summer school activities and which choose to join. During the year 1967-68, forty-one institutions belonged. The annual membership fee is set as a proportion of the fee the institution pays to AUCC, with a minimum of $50.00.

L'Assemblée annuelle a la responsabilité de la gérance de CADESS. Entre les assemblées annuelles, l'administration est assurée par un Comité exécutif; ce Comité est composé du président, du président élu, du secrétaire-trésorier, du président sortant de charge et de quatre autres members, tous élus à l'Assemblée annuelle.

Au Calendrier des activités de CADESS cette année, mentionnons:

1. Assemblée annuelle et colloque.
2. Publication d'un annuaire des cours par correspondance donnés par les universités du Canada.
3. Publication d'un annuaire du personnel des services d'éducation permanente des universités du Canada.
4. Fonds en fidéicommis, établi à l'aide de contributions volontaires des institutions membres, qui sert à aider financièrement au besoin les employés des services d'éducation permanente des universités étrangères qui visitent le Canada, ou les employés canadiens qui se trouvent à l'étranger.
5. Le parrainage de programmes de perfectionnement pour les cadres des services d'éducation permanente.
6. Publication en 1967 des résultats d'une enquête sur le status, le salaire, etc., des employés des services d'éducation permanente.
7. La préparation d'un livre blanc sur l'éducation des adultes à l'université au Canada.
8. Rencontres à l'échelon régional et ateliers de perfectionnement professionnel.
9. Autres enquêtes et études.
10. La publication d'un Bulletin d'information de CADESS.

The affairs of CADESS are managed by the Annual Meeting and between meetings by the Executive Committee. The Executive is made up of President, President-Elect, Secretary-Treasurer, Past-President and four other members, all elected by the Annual Meeting.

On-going and current activities of CADESS include the following:

1. Annual Meeting and Conference.
2. Annual publication of "Canadian University Correspondence Courses".
3. Publication of an annual "Directory of Personnel" of Canadian Extension Departments.
4. A Trust Fund made up of voluntary contributions from member institutions which provides financial assistance, where needed, for foreign university extension workers who are visiting Canada and for Canadian extension workers travelling abroad.
5. Sponsorship of professional in-service training programs for extension personnel.
6. Publication in 1967 of the results of a survey on status, salaries, etc., of extension department staff.
7. Preparation of position paper on adult education in the Canadian university.
8. Regional meetings and training sessions.
9. Other studies and surveys as appropriate.
10. Publication of a CADESS Newsletter.

Le Fonds en fiducie de CADESS

En juin 1962, l'Association des services d'éducation des adultes et écoles d'été des universités du Canada créait un Fonds en fiducie soutenu par les contributions des institutions membres.

Les buts de ce Fonds sont d'aider financièrement:

(a) Les collègues étrangers qui désirent venir au Canada étudier les programmes des Services d'extension de nos Universités.

(b) Les collègues canadiens qui, en pays étrangers, désirent accroître leurs connaissances par un voyage d'études.

Les revenus du Fonds sont peu élevés et les subventions accordées jusqu'ice ont été fixées entre $50.00 et $700.00. Par conséquent, l'Association s'attend à ce que le candidat puisse, par ses propres moyens, atteindre le pays où il désire voyager. Le Fonds est administré par le Comité exécutif de CADESS et toutes les demandes doivent être faites sur le formulaire officiel. Priorité sera accordée aux demandes soumises à l'avance.

Pour obtenir le formulaire officiel de demande de subvention, on s'adresse directement au Fonds en fiducie de CADESS à qui ce même formulaire, dûment rempli, doit être retourné:

Le Fonds en fiducie de CADESS,
a/s Madame Dorothy R. Patterson,
Directeur du Service des bourses,
Association des universités
et collèges du Canada,
151 rue Slater,
Ottawa (4e), Ontario,
Canada.

CADESS Trust Fund

In June, 1962, the Canadian Association of Departments of Extension and Summer Schools initiated a Trust Fund. The Fund is made up of contributions from the University Extension Departments and Divisions which are members of CADESS.

The objectives of the Fund are:

(a) To assist adult educators from abroad who wish to travel in Canada to study University Extension programs.

(b) To assist Canadian adult educators who are abroad and wish to extend their knowledge in their field through travel study.

The Fund has modest resources and grants in the past have ranged from $50 - $700. Therefore, it is expected that individuals being assisted will already have the means to reach the country within which they wish to travel. The Trust Fund is administered by the CADESS Executive and all applicants are required to complete an appropriate form. Preference is likely to be given to applications submitted well in advance of the travel time.

Applications for assistance from the CADESS Trust Fund may be received from, and completed applications should be mailed to:

CADESS Trust Fund,
c/o Mrs. Dorothy R. Patterson,
Director of Awards,
Association of Universities
and Colleges of Canada,
151 Slater Street,
Ottawa 4, Ontario,
Canada.

CADESS Officers	1968-69
Past-President	Reverend J. N. MacNeil, Director, Extension Department, St. Francis Xavier University, Antigonish, Nova Scotia.
President:	Mr. Gordon R. Selman, Director, Extension Department, University of British Columbia, Vancouver 8, B. C.
President-Elect:	Dr. Harold R. Baker, Director, Extension Division, University of Saskatchewan, Saskatoon, Saskatchewan.
Secretary-Treasurer:	M. Gilles Cloutier, Directeur Adjoint, Service d'éducation permanente, Universite de Montreal, C.P. 6128, Montreal 3, Quebec.
	Miss Angela M. Armitt, Director, Summer School and Extension Department, University of Western Ontario, London, Ontario.
	Mr. G. H. Boyes, Director, Division of Extension, University of Toronto, 84 Queen's Park, Toronto 5, Ontario.
	Mr. Donald Snowden, Director of Extension Service, Memorial University of Newfoundland, St. John's, Newfoundland.
	Professor W. G. Stobie, Director, Summer & Evening Sessions, University of Manitoba, Winnipeg 19, Manitoba.

DIRECTORY OF PERSONNEL

INSTITUTION	SUBJECT AREA OR DIVISION
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Registrar	(Local 222)
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842 Education Building,
The University of Alberta,
EDMONTON, ALBERTA.
Ph. 432-3111, Area Code 403

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Director

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Imo von Neudegg, Executive Assistant to the Director, B.S.F.A.	Banff Centre Conferences, Summer Session Scholarship Program
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Gerald N. Savory	Public Affairs
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204 Auditorium Building,
University of British Columbia,
VANCOUVER 8, B. C.
Ph. 228-2657, Area Code 604

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Continuing Education in the Health Sciences
Task Force Building,
University of British Columbia,
VANCOUVER 8, B. C.
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Business Administration,
University of British Columbia,
VANCOUVER 8, B. C.
Ph. 228-2181, Area Code 604

James E. Currie
Administrator

BROCK UNIVERSITY

Division of Continuing Education
Brock University,
ST. CATHARINES, Ontario.
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Evening Session; Summer Session; Credit, Non-Credit and Certificate Courses

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Mrs. J. Kelly (Joyce) Administrative Assistant	Publications

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Extension and Summer School
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Evening Division
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Extension,
McMaster University,
HAMILTON, Ontario.
Ph. 522-4971

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To be appointed Assistant Director	Non-credit Liberal Arts Courses
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Mr. J. Jamieson Assistant to Dean	Part-time Credit Courses, Summer and Evening
Mr. L. Russell Reservations Officer	

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Mr. Erwin Wiens

Researcher-Writer

Mr. Harvey Best

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